

Heramba Chandra College
Internal Quality Assurance Cell
23/49, Gariahat Road, Kolkata-700029

Proceedings of the Meeting of the Teachers with the Internal Quality Assurance Cell held on November 20, 2013 at 4 pm in the Teachers' Room of the College

Dr Nabanita Chakrabarti , IQAC, Coordinator proposed name of Dr. Prasanta Sharma, Teacher-in Charge, to preside over the meeting.

Dr. Prasanta Sharma took the chair.

Item Number 1: To confirm the proceedings of the last meeting and matters arising thereof.

Proceedings were read and confirmed.

Item Number 2: Punctuality in Attendance.

Dr. Nabanita Chakrabarti said that in the IQAC meeting held a week before, punctuality in attendance was considered to be a matter of concern. Thus, it was decided that the teachers were asked to be very punctual in their attendance.

A few teachers said that students were not punctual and they were truants.

But it was decided that irrespective of students' attendance teachers must be punctual.

Item Number 3: Partial Online Students' Union Election

Dr. Prasanta Sharma said that as teachers played an important role in union election, they should express their opinion on online election procedure. He asked Mr Amit Dasgupta to explain the method. Mr Dasgupta described the method.

It was held that the college should gradually move towards total online election.

Item Number 4: Miscellaneous

As there was no other matter to discuss the meeting ended with a vote of thanks to the chair.

Chairperson of the Meeting

IQAC Co-ordinator